EDUCATION PROJECT DIRECTOR

Washington-based national higher education association seeks a person to provide project leadership within Servicemembers Opportunity Colleges, a federally-funded program. The SOC Degree Network System (DNS) Project Director (Army)'s primary responsibilities include:

- administering Army Degree program included in the SOC Degree Network System (DNS), including review of colleges and degree programs, integration of new degrees in support of Army Education and the DNS, assessment of college metrics and performance in meeting membership requirements
- managing SOC’s role as academic facilitator for GoArmyEd, Army Education portal
- serving as the liaison between Army Continuing Education System (ACES), Army education staff, college officials, and SOC
- supervising and managing 8 academic/education support staff
- conducting training as requested by the Army and participating in college training workshops and meetings
- developing project literature, presentations and Web site content to promote and explain the Army educational programs for Soldiers
- enforcing standards and explaining military education policy with colleges on behalf of servicemembers and their families

Qualifications:

- an earned doctorate or an equivalent combination of academic credentials and education-related work experience
- a minimum of 12-15 years of administrative work experience is required, including five or more years of experience in academic administration and policy making
- a working knowledge of the military voluntary education, military tuition programs and policies is required; knowledge of the Army culture highly desirable
- work experience in an academic environment, including curriculum matters, articulation, prior learning assessment, and / or familiarity with adult learners required
- strong computer skills, primarily with Microsoft programs (Excel, Word, PowerPoint, SharePoint)
- proven experience building relationships and working in teams
- proven experience in supervising and managing staff
- strong communication skills

Salary: $78,000-83,000 dependent upon experience and qualifications.
EOE/AA. Submit cover letter and resume to AASCU Human Resources (HR@aascu.org).
Closing date for applications: April 10, 2015.

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